

MEMO



Academic Skills Center

To: All Faculty
From: Academic Skills Center
Re: Tutoring

Students often request academic support in the form of tutoring. Past experience shows that successful students make good tutors. While student performance is being evaluated now, perhaps you could suggest a possible tutor(s) for the course(s) you've just completed.

The Academic Skills Center will contact recommended students to determine their interest and availability. Tutors are paid through the ASC and will receive both training and supervision.

If you can recommend anyone, please fill out the bottom part of this memo and return it to the Academic Skills Center.

Thank you for your help!



Academic Skills Center Room M321

Tutor Recommendations

Course Number/ Title	Possible Tutor(s)

Faculty Member _____