## Graduation & Teacher Certification Requirements

### MSED Adolescent Education (Grades 7-12)

#### Creation of TEACH Account
Every candidate seeking certification must create a NYS TEACH account at [http://www.highered.nysed.gov/tcert/teach/](http://www.highered.nysed.gov/tcert/teach/)

#### Fingerprinting
- Complete the online Fingerprint Application (currently $91.50 fee) through your NYS TEACH account.
- Fingerprinting must be done on specific cards. Be sure to request your fingerprinting cards when you complete your application through your TEACH account.
- Print 2 copies of your receipt. (One for your records and one to be mailed in with your fingerprinting cards.)
- Fingerprinting is available in the OSTC by appointment, for a fee of $25 U.S. cash.

#### NYS Certification Exams
- **Content Specialty Test (CST)**
- **Academic Literacy Skills Test (ALST)**
- **Educating All Students Test (EAS)**
- **Education Teacher Performance Assessment (edTPA)**
  - This exam will be completed during your student teaching placement. You will receive more guidance and instructions from the OSTC when applicable.
- All required tests must be taken and passed before NYS will consider certification.
- Fees currently range from $79 for a paper-based test to $149 for a computer-based test. Advanced registration is required. For more information and to register online, visit [http://www.nystce.nesinc.com/](http://www.nystce.nesinc.com/)

#### Medaille College Recommendation Form
- Print the college recommendation form for your specific program at [http://www.medaille.edu/student-teaching/certification](http://www.medaille.edu/student-teaching/certification) and return the form to the Office of Student Teaching/Certification.

#### Application for Certification - TEACH account
- Submit an application for certification (currently $50 fee) through your TEACH account for an Initial Certificate in Childhood Education, Grades 1-6, using the program code 30681.
- **For Canadian Students Only:** You will need to create an account with OCT and pay the $362 fee for certification in Canada.

#### Prerequisites for Graduation
- Apply for graduation from Medaille College. Refer to [http://www.medaille.edu/registrar](http://www.medaille.edu/registrar) for instructions.
- All students must pay the $50 graduation application fee in order for your degree to be awarded. (This fee is due even if you choose not to attend the graduation ceremony.)
- Successful completion of all required Medaille courses.
- Successful completion of any outstanding liberal arts and science courses. Official transcripts must be received by the Registrar’s office no later than the conferral date.
- No holds on any accounts.
- Successful completion of comprehensive examination. The comp exam, administered by the program director in the last semester of coursework, consists of a combination of pedagogy and content specific knowledge.

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Adolescent & Elementary Education

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