Graduation & Teacher Certification Requirements

**MSED Literacy (Birth-Grade 12, Birth-Grade 6, & Grade 5-12)**

### NYS Certification Exams
- Content Specialty Test (CST)-Literacy
- All required tests must be taken and passed before NYS will consider certification.
- Fees currently range from $79 for a paper-based test to $149 for a computer-based test. Advanced reregistration is required. For more information & to register online, visit [http://www.nystce.nesinc.com/](http://www.nystce.nesinc.com/)

### Medaille College Recommendation Form
- Return the recommendation form to the Office of Student Teaching/Certification.
  - Please note that Birth-Grade 12 students should fill out two forms; one for Birth-Grade 6 and one for Grades 5-12.

### Application for Certification - TEACH account
- Submit an application for certification (currently $50 fee) through your TEACH account for an initial certificate in Literacy (Birth-Grade 6 or Grade 5-12) using program code 26153.
  - Students in Birth-Grade 12 will need to submit two applications. One initial certificate in Birth-Grade 6 and one initial certificate in Grade 5-12.

### Prerequisites for Graduation
- Apply for graduation from Medaille College through your Medaille One account. Refer to [http://www.medaille.edu/registrar](http://www.medaille.edu/registrar) for instructions.
- All students must pay the $50 graduation application fee in order for the degree to be awarded. (This fee is due even if you choose not to attend the graduation ceremony.)
- Successful completion of all required Medaille courses.
- No holds on any accounts.

---

Ms. Claudia Conway, Director
MSED/PMC Literacy Programs

Ms. Crystal Elias, Director
Office of Student Teaching/Certification