Checklist for Clinical Placement Folder

Checklist for the COMPLETION of Practicum

☐ Proof of ACA Certification
☐ Practicum Contract
☐ Permission to Record Form(s)
☐ Case Conceptualization with Tape #1 (Actual or Mock Session)
☐ Case Conceptualization with Tape #2 (Actual or Mock Session)
☐ Monthly Hour Log(s)
☐ Monthly Journals
☐ Site Supervisors Evaluation of Practicum Student

Checklist for the COMPLETION of Internship

☐ Internship Contract
☐ Monthly Hour Log(s)
☐ Monthly Journals

☐ Site Supervisors evaluation of Internship Student
  ☐ Midpoint (at the end of Internship I-400 hours)
  ☐ Endpoint (at the end of Internship II-700 hours)

This form is filled out by your Campus Supervisor and you. Keep a copy for yourself.