Below is a detailed preliminary agenda of the Undergraduate Commencement Ceremony to be held on Friday, May 20, 2016 at 7:00 p.m. This agenda will be updated and redistributed on May 20th prior to the start of the Commencement Ceremony. **PLEASE NOTE:** It is expected that the ceremony will last for 1 ½ hours; therefore, so that there will be little disruption, it is requested that all students and guests remain for the entire ceremony.

**UNDERGRADUATE COMMENCEMENT CEREMONY**

6:00 p.m.

Students arrive at Kleinhans and proceed to the Mary Seaton Room.

**PLEASE NOTE:** Per Kleinhans Management, no guests will be allowed into the main auditorium until one hour prior to the start of the ceremony.

*All personal belongings are to be left with family/friends.* Obtain your degree card from your group assistant and line up with the appropriate degree group as indicated below. Graduates are to put on their gown, cap, and hood.

<table>
<thead>
<tr>
<th>GROUP</th>
<th>DEGREE</th>
<th>MAJOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>A.S.</td>
<td>BUS, GST, LS, VET</td>
</tr>
<tr>
<td>II</td>
<td>B.S.Ed.</td>
<td>ADOL, EC-C</td>
</tr>
<tr>
<td>III</td>
<td>B.A./B.S.</td>
<td>BIO, ENG, GST, LS, PSY</td>
</tr>
<tr>
<td>IV</td>
<td>B.S.</td>
<td>COM, CRJ, HLS, VET</td>
</tr>
<tr>
<td>V</td>
<td>B.S.</td>
<td>ACC, BA, BA-MIS, MATH, SPM</td>
</tr>
<tr>
<td>VI</td>
<td>B.B.A.</td>
<td>BA, IS</td>
</tr>
</tbody>
</table>

6:45 p.m.

- Announcement for audience to take their seats.
- Students line up in the Mary Seaton Room according to the six degree groups, into three lines.
- General announcements are made to degree candidates.
- Students will follow group leaders in a single file into auditorium; the Mace Bearer will lead the middle line of the procession into the auditorium.
- All remain standing at their seats until completion of Invocation.
- Faculty and Administrators will follow the middle group of students entering the auditorium and proceed to stairway on right hand side of stage.
- Platform party will follow faculty and proceed to stairway on right hand side of stage.

Continued………..
7:00 p.m.

- Procession begins promptly with Mace Bearer leading the middle group of students.
- **PLEASE FILL IN ALL SEATS.**
- After procession is completed, the Mace Bearer announces the opening of the ceremony.
- National Anthems are played (Canadian then American) by Buffalo Brass Quintet.
- Invocation is delivered.
- Mace Bearer introduces President Macur.
- President Macur introduces guest speaker.
- Speaker delivers speech.
- President Macur introduces Interim Vice President for Academic Affairs to announce academic awards.
- President Macur introduces Vice President for Student Development to present collegiate award.
- Interim Vice President for Academic Affairs presents each degree group to President Macur.
- President Macur confers degree.
- Group leader cues students to proceed to stairs.
- Students come forward to receive degrees, as Interim Vice President for Academic Affairs calls their name.
- President Macur offers congratulations and gives closing remarks.
- Benediction.
- Mace Bearer announces closing of ceremony.
- President Macur follows Mace Bearer out of auditorium using center aisle.
- Platform party follows President Macur, faculty follow platform party, group leaders follow faculty as soon as faculty have left the stage, students follow group leaders using three aisles.

**PLEASE NOTE:** All main entrances to Kleinhans Music Hall are handicapped accessible. Please see volunteers for assistance in seating for guests.

A Coffee/Cookie Reception will be held in the Mary Seaton Room at Kleinhans following the Commencement Ceremony.